



the coalfields
regeneration trust



AYLESHAM
COMMUNITY TRUST

Working in partnership

Kent Coalfields Community Fund

Please use this form to apply online for a grant from the Kent Coalfields Community Fund.

If you are unsure of how to answer the questions or have other queries please do contact us and we will do our best to help. Our contact details are below:

Email: info@aylesham.org.uk

Phone: 01304 842826

Our office team work between 9am and 4pm Monday to Friday and will respond as soon as possible. Please be aware that there are restrictions regarding who can apply for a Kent Coalfield Community Grant so please make sure you have visited our website to check you are eligible before you start making an application.

www.aylesham.org.uk

You can also download a .pdf version of this form directly from our website.

Section 1: Are you eligible?

Please use this section to help us ensure you are eligible to receive one of our grants.

Please select which area of the Kent Coalfield your project will serve *

You must choose at least one of these areas. If you cover more than one of these areas please select the core area.

Please confirm that your organisation has the following basic requirements in place. Your next step will be to upload copies of these.

Confirm

A signed and agreed Constitution

A working Committee

A Bank Account in the same name as the Constitution

Appropriate Insurance Cover

Appropriate safeguarding Policies & Procedures i.e. DBS checks, child protection policies etc

Please confirm the following statements

Please confirm by ticking the relevant box

I have the authority to submit this application on behalf of my organisation

I confirm that the secondary contact has agreed the use of their contact details and is happy to act as the main contact if I am not available

I understand that the Kent Coalfield Community Grants can not be used to fund costs that our organisation has already committed and/or spent. For example, orders we have already committed too whether or not the payment has been made.

I/Our Organisation has read and understands the guidance and criteria for the Kent Coalfields Community Grants and agree to follow these

Section 2: Your Organisation & Contact Details

Please use this section to tell us about your organisation and how we can contact you about your application

Please tell us who the main contact and secondary contact are so that we can keep you up to date with the progress of your application.

It is your responsibility to ensure all named contacts are aware and have given you their permission to share their contact details in this way.

You can update your contact details at anytime by emailing info@aylesham.org.uk with the necessary changes.

How we will use your information.

We will use your contact details to keep you up to date with the progress of your application and, if it is successful, to process and monitor the grant in accordance with the guidance and criteria. We will also ask you for your feedback on the application process at a suitable time. Your details will be securely stored.

We use Jotform for our online grant form. Submitted forms will be kept on Jotform for a maximum of 14 working days and then transferred to our secure internal servers. Further information and your rights can be found in our privacy policy.

Who is the main contact for this application? *

First Name

Last Name

What Email address should we use if we need to contact you about your application? *

example@example.com

What phone number should we use if we need to contact you about your application? *

Phone Number

Area Code

Who is the back up contact for this application? *

First Name Last Name

What Email address should we use if we need to contact your back up? *

example@example.com

What phone number should we use if we need to contact your back up? *

Area Code Phone Number

What is the name of your organisation? *

Please type out in full

What type of organisation are you? *

- Constituted community group
- Constituted members club (i.e. with a membership fee)
- Registered Charity
- Registered Company and/or Social Enterprise
- Other

If you have selected "Registered" or "Other" in the list above, please provide further details in the box below

Such as any Registration number/s or a description of your organisation type

Section 3: Your Project

Please use this section to tell us about your project and the grant you would like.

What is the Project Called? *

How much funding do you need from the Kent Coalfield Community Grant? *

What do you want to spend the money on? *

Please be as specific as possible. For example, what items will you need to pay for to be able to deliver your project? Will this grant cover all of the costs or some of the costs? Do you already have any other sources of funding that you will use to deliver this project? If so, where has this money come from and how much is it?

0/250

What will be the end date for spending the money? *

Day Month Year

Tell us how your project will help local communities deal with the cost-of-living crisis and/or how it will help improve the health and wellbeing of the local community? *

Please be as specific as possible. For example, why is this project needed? How do you know this? Would there be a gap in the local service if this project wasn't delivered?

0/250

How will you know the grant funding has had the right impact and what will happen when the funding is gone? *

How will you show us that the grant helped to make a difference. For example, who usually benefits from your activities? Will this help increase your reach? How do people usually benefit? How will this project add to this? Will there be any wider benefits to the community? What legacy will the project leave?

0/250

Please can please tell us, as closely as possible, how many of the following groups of people you think your project will reach?

Enter number below

Aged between 0-18 yrs

Aged between 19-25 yrs

Aged between 26-55 yrs

Over 55 yrs

Minority Ethnic

Living with a disability

People with chronic ill health/medical conditions

Carers/young carers

People experiencing poor mental health

LBGTQ

Section 4: Submission

Please use the button below to Submit your application.

Thank you for taking the time to apply to the Kent Coalfields Community Fund.

Next Steps: The grant giving process.

The grant decision panel meet three times a year (July, October and January) to allocate grants on a first-come first-served basis.

The cut off dates for applications and decision announcements are as follows:

For applications recieved by:

- End of June you should have your decision by the end of the first week in August.
- End of September you should have your decision by the end of the first week in November.
- End of December you should have your decision by the end of the first week in February.

Please take this into account when you are planning your timetables and submitting your applications.

You have 12 months to use your grant so we strongly urge applicants to apply in good time and well ahead of their target delivery dates.